cbe.ab.ca











## **Online Book Exchanges**

**At Ramsay SCHOOL** 

learning | as unique | as every student









### Choosing Books on eLibrary

 Teachers, parents & students can access eLibrary from school/home to look at our collection.

 Please complete the online Ramsay book request form for all of your requests.

 Step by step instructions are included in this Powerpoint presentation.







## Ramsay eLibrary Book Request Form Link

https://forms.office.com/Pages/ResponsePage.aspx?id=hxMW71old0evNoC4\_OTucyNEUcVF1nZMqtTHmONpaHdUOU03TzJZUzNBMTNKS0NJRjJSQjBORFdPOS4u

- Click on the above link.
- The following page will appear.

## Ramsay Library Book Request Form It's as easy as 1 - 2 - 3! 1. Open eLibrary (https://ims.cbe.ab.ca) to find the book that you want to borrow. 2. Fill out this form to request that book. 3. The books will be delivered to your classroom. 4. Hub students please make arrangements with Mrs Haydu the Library Assistant to pick up and drop off library books, I will meet you outside. Please call in advance to book a time when I'm at Ramsay School 403-777-6790 extension 2226 \*Required Student Information





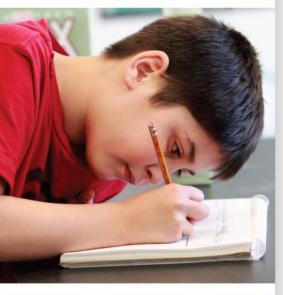


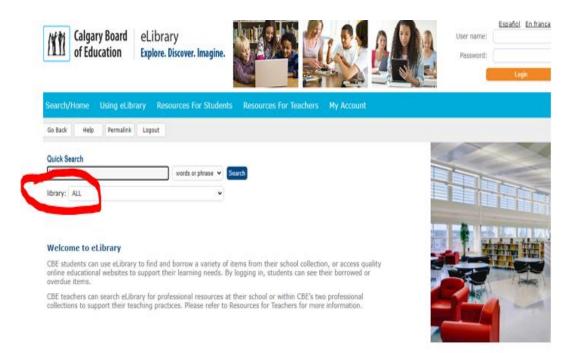
# Ramsay Library Book Request Form It's as easy as 1 - 2 - 3! 1. Open eLibran (https://ims.cbe.ab.ca) o find the book that you want to borrow. 2. Fill out this form to request unaccess. 3. The books will be delivered to your classroom. 4. Hub students please make arrangements with Mrs Haydu the Library Assistant to pick up and drop off library books, I will meet you outside. Please call in advance to book a time when i'm at Ramsay School 403-777-6790 extension 2226 \* Required \* Required

- Click on the eLibrary link to search for books at Ramsay School.
  - Shown on next slide.
  - Fill out and submit this form for any books you want to read.









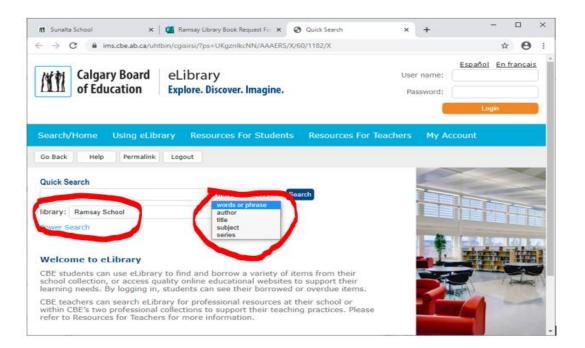
The following page will appear. You are now in CBE eLibrary. This is for all schools in CBE. Please change Library: ALL to RAMSAY SCHOOL.

Screen shot of the change is on the next slide.



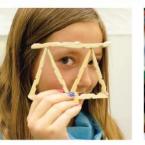






- Library should now show Ramsay School.
  - Book searches can be done by:

Title, Author, Subject or Series, see drop down menu.







### **Example of a Graphic Novel Search**

When you select subject for example and type graphic 155 titles appear for Ramsay School. You can then go through each one and select your favorites, pictures are included for reference.



#### Drama Telgemeier, Raina. Call No: TEL

2012 2 copies available at Ramsay School



## Dog Man: brawl of the wild Pilkey, Dav, 1966-

Call No: **PIL** 2019

No copies currently available. Estimated wait undetermined.

#### Quick Search

graphic	subject	•	Search
library: Ramsay School		•	
Power Search			

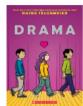






#### Item Details

Keep



Find more by this author

Find more on these topics

Nearby items on shelf

Item Information A Look Inside Catalog Record

Title

Drama

**Author** 

Telgemeier, Raina.

Publisher:

Graphix,

Pub date:

2012.

Pages: 233 p.:

ISBN:

0545326990

Ramsay School

Call No: TEL

Item info:

2 copies available at Ramsay School.



Holdings

Location Copies Material Book On shelf

All content

The following highlighted information is what is needed when filling out the Ramsay Book Request Form on the next slide.

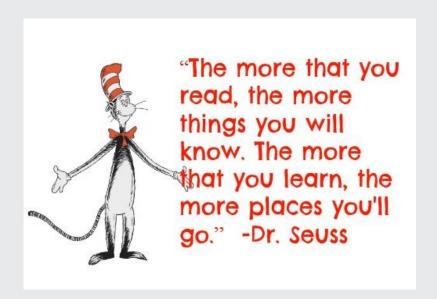






## Ramsay Library Book Request Form 😘 It's as easy as 1 - 2 - 3! 1. Open eLibrary (<a href="https://ims.cbe.ab.ca">https://ims.cbe.ab.ca</a>) to find the book that you want to borrow. 2. Fill out this form to request that book. 3. The books will be delivered to your classroom. 4. Hub students please make arrangements with Mrs Haydu the Library Assistant to pick up and drop off library books, I will meet you outside. Please call in advance to book a time when i'm at Ramsay School 403-777-6790 extension 2226 Student Information

- You should have 2 tabs open, go back to your Ramsay Library Book Request form.
- Fill out the form and submit. Mrs Haydu the Library Assistant will bring the books to your classrooms as she can.
  - Books not available will be placed on hold and delivered when next available.



learning | as unique | as every student

Thank you for taking the time to learn something new and making
Book Exchanges happen this year.

Mrs Haydu your library assistant at Ramsay School
Email me with any questions or concerns that you have

Library-130@cbe.ab.ca

